**Volunteer Application**

**To be completed by all prospective volunteers in advance of consideration for volunteering for The Landirani Trust (“the Trust”)**

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| **Name:** |  |

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| --- | --- |
| **Contact Details:** | |
| **Address:**  **Email:**  **Phone:** |  |

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| --- | --- |
| **Availability:** | |
| **Start date(s):**  **Duration:** |  |

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| **1. Specify the post or area of work you’d like to volunteer for and give evidence to support your suitability** |
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| **2. Provide details of the time and duration you’d like to volunteer for, including duration (usually 1 month minimum), start and end dates (stating whether they are flexible or specific) and time commitment you could work e.g. 5 days per week, 21 hours per week over 3 days, etc.** |
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| **3. Please confirm that you are over 18 years of age and provide evidence of your ability to be self-sufficient and to manage your own work, resources, time, etc.** |
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| **4. Detail your experiences of living and/or working in countries other than your home country and provide an outline of current or previous voluntary activities** |
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| **5. Provide specific evidence of the knowledge, skills and/or experiences that you have which you believe make you suitable to volunteer with the Trust** |
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| **6. Outline how you would expect the Trust to benefit most from the skills and experiences you will bring** |
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| **7. Outline how you expect to benefit most from volunteering with the Trust** |
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| **8. Illustrate your understanding of the main practical issues of volunteering by detailing what you believe are the key financial, medical and general issues that you need to consider when applying** |
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| **9. Outline any other experience, skills or knowledge which you have that you think will be useful, e.g. full driving licence and willingness to drive on off-road terrain, fluency in Chichewa, qualified first-aider, etc.** |
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| **10. Detail the areas you believe you will be self-sufficient in and, if any, the areas you will require support from the Trust, e.g. transport, accommodation, translation services etc.** |
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| **11. All applicants shortlisted will be required to attend an interview either in the UK and/or Malawi. Please outline dates / times of your availability. (Please note that telephone interviews will only be considered if absolutely necessary)** |
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| **12. If you consider yourself to have a disability, or you have any health problems that a prospective employer should be aware of, please provide the details** |
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| **13. Any other relevant information** |
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**Declaration**

This template is completed for the purposes of expressing an interest in volunteering for the Trust. I understand the completion and submission of this form and CV in no way guarantees that my expression of interest will be accepted; and that acceptance will be based on:

* the needs and priorities of the Trust and timing of those needs aligned to my availability;
* the relevance of my experience / availability to those needs;
* merit alongside the Trust’s equality of opportunity principles

I understand that the personal information collected during the recruitment process will be used for the purposes of recruitment and selection for the volunteer role or roles I have applied for and if appointed will form part of my personal record. The information will not be used for any other purpose and will not be disclosed to any third party.

I understand on acceptance, volunteers are charged £100 for a one-off initial registration. We ask you to raise a further £500 (for 3 week stay) which will go towards the project you are involved in, plus other work of the charity. A further £50 per week will be required should you stay longer. Please see the breakdown of costs involved in volunteering in the document ‘Volunteering information and costs’ (2016)

I am aware that the Trust will create computer and paper records about me during the recruitment and selection process.

I understand that, if it is discovered that I have given any information which I know to be false, or if I have withheld any relevant information, my application may be rejected or any subsequent voluntary assignment terminated.

I declare that the information I have given is, to the best of my knowledge, true and complete.

**Signed: ……………………………………………………………… Date: ……………………..**

(Note: Should you fill this form in electronically, your signature to this document is implied and accepted.)

If you would like this in Microsoft Word format please ask us at [info@@africanvision.org.uk](mailto:info@@africanvision.org.uk)